# CITY OF GRINNELL, IOWA

INDEPENDENT AUDITOR'S REPORTS
FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2014

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# CITY OF GRINNELL, IOWA OFFICIALS June 30, 2014

Name	Title	Term Expires
	(Before January, 2014)	
Gordon Canfield	Mayor	January, 2014
James White	Council Member	January, 2014
Oliva Wright	Council Member	January, 2014
Jo Wray	Council Member	January, 2016
Rachel Bly	Council Member	January, 2014
Sondra Burnell	Council Member	January, 2016
Byron Hueftle-Worley	Council Member	January, 2016
Russell Behrens	City Manager	Appointed
P. Kay Cmelik	City Clerk/Finance Director	Appointed
William Sueppel	City Attorney	Appointed
	(After January, 2014)	
Gordon Canfield	Mayor	January, 2016
James White	Council Member	January, 2018
Julie Hansen	Council Member	January, 2018
Jo Wray	Council Member	January, 2016
Rachel Bly	Council Member	January, 2018
Sondra Burnell	Council Member	January, 2016
Byron Hueftle-Worley	Council Member	January, 2016
Russell Behrens	City Manager	Appointed
P. Kay Cmelik	City Clerk/Finance Director	Appointed
William Sueppel	City Attorney	Appointed

# Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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#### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the City's basic financial statements listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes assessing the accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

To the Honorable Mayor and Members of the City Council

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell as of June 30, 2014, and the respective changes in its cash basis financial position for the year then ended in conformity with the basis of accounting described in Note 1.

#### **Basis of Accounting**

As described in Note 1, these financial statements were prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinions are not modified with respect to this matter.

#### **Other Matters**

Supplementary and Other Information

Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the City of Grinnell's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the six years ended June 30, 2013 (none of which are presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The financial statements for the three years ended June 30, 2007 (none of which are presented herein), were audited by other auditors whose report expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements.

The supplementary information included in page 1 and pages 24 through 31, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The other information, Management's Discussion and Analysis and the budgetary comparison information, on pages 5 through 5f and 22 through 23 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

To the Honorable Mayor and Members of the City Council

#### Other Reporting Required by Government Auditing Standards

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In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated November 13, 2014 on our consideration of the City of Grinnell's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the City of Grinnell's internal control over financial reporting and compliance.

Atlantic, Iowa November 13, 2014

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of Grinnell has prepared the Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overall view of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the Government-wide Financial Statement by providing information about the most significant funds.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Other Information further explains and supports the financial statements with a comparison of the City's budget for the year.

Supplementary Information provides detailed information about the non-major governmental funds and the City's indebtedness. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefitting the City.

#### **BASIS OF ACCOUNTING**

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

#### REPORTING THE CITY'S FINANCIAL ACTIVITIES

Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position present the City's net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position are divided into two kinds of activities:

- Governmental Activities include public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business Type Activities include the waterworks, the sanitary sewer system, solid waste, and storm sewer activities. These activities are financed primarily by user charges.

#### Fund Financial Statements

The City has two kinds of funds:

1) Governmental funds account for most of the City's basic services. These funds focus on how money flows into and out of the funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use and Urban Renewal Tax Increment, 3) the Debt Service Fund, 4) the Capital Projects Fund, and 5) the Permanent Fund. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statement for governmental funds is a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

2) Proprietary funds account for the City's Enterprise Funds. Enterprise Funds are used to report business type activities. The City maintains four Enterprise Funds to provide separate information for the water, sewer, solid waste and storm sewer. The water, sewer, solid waste, and storm sewer funds are considered to be major enterprise funds of the city.

The required financial statement for proprietary funds include a Statement of Cash Receipts, Disbursements and Changes in Cash Balances.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Net position may serve over time as a useful indicator of financial position. The City's balance for governmental activities increased approximately \$2,838,000 from a year ago. The analysis that follows focuses on the cash balances for governmental activities.

Changes in Cash Basis Net Position of Governmenta	al Activities	
(Expressed in Thousands)		
	Year Ende	ed June 30,
	2014	2013
Receipts		-
Program Receipts		
Charges for Service	\$789	\$745
Operating Grants	1,117	1,186
Capital Grants	2,222	1,251
General Receipts		
TIF	1,699	1,725
Property Tax	3,835	3,766
Debt Proceeds	4,009	
Other General Receipts	1,472	2,189
Total Receipts	15,143	10,862
Disbursements		
Public Safety	1,741	1.721
Public Works	1,645	1,277
Health and Social Services	1	2
Culture and Recreation	1,093	1,081
Community and Economic Development	1,082	1,232
General Government	1,417	1,365
Debt Service	1,810	1,828
Capital projects	4,277	1,801
Total Disbursements	13,066	10,307
Change in Cash Basis Net Position Before Transfers	2,077	555
Transfers, net	761	201
Change in Cash Basis Net Position	2,838	756
Cash Basis Net Position Beginning of Year	6,376	5,620
Cash Basis Net Position End of Year	9,214	\$6,376

The City's total receipts for governmental activities increased 39.4% or approximately \$4,281,000. The total cost of all programs and services increased by approximately 26.8% or approximately \$2,759,000, due to an increase in capital project expenditures.

The cost of all governmental activities this year was approximately \$13,066,000 compared to approximately \$10,307,000 last year.

# **GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)**

Changes in Cash Basis Net Position of Busine (Expressed in Thousands)	ss Type Activities	
	Year Ended	June 30,
	2014	2013
Receipts		
Program Receipts		
Charges for Service		
Water	\$1,409	\$1,311
Sewer	1,584	1,485
Solid waste	1,158	1,060
Storm sewer	287	266
	4,438	4,122
General Receipts		
Other General Receipts	201	153
Total Receipts	4,639	4,275
Disbursements		
Water	1,419	1,195
Sewer	1,218	1,205
Solid waste	956	883
Storm sewer	215	157
Total Disbursements	3,808	3,440
Change in Cash Basis Net Position Before Transfers	831	835
Transfers, net	(761)	(201)
Change in Cash Basis Net Position	70	634
Cash Basis Net Position - Beginning of Year	2,503	1,869
Cash Basis Net Position - End of Year	2,573	\$2,503

Total business type activities receipts for the fiscal year were approximately \$4,639,000 compared to approximately \$4,275,000 last year. The cash balance increased by approximately 2.8% or \$70,000 from the prior year. Total disbursements and transfers for the fiscal year decreased by approximately 25.5% to a total of approximately \$4,569,000.

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Grinnell completed the year, its governmental funds reported a combined fund balance of \$9,214,097, an increase of \$2,838,162 from last year's total of \$6,375,935. The following are changes in fund balances of the major funds from the prior year.

- The General Fund cash balance decreased by \$141,915 from the prior year to \$1,123,275.
- The Equipment Replacement Fund cash balance increased by \$376,612 to \$2,393,125.
- The Urban Renewal Tax Increment Fund cash balance decreased \$72,572 to \$197,875.
- The Employee Benefit Fund cash balance increased \$154,071 to \$350,702.
- The Debt Service Fund cash balance decreased \$1,224 to \$140,143.
- The Capital Projects Fund cash balance increased by \$2,475,369 to \$3,361,857

#### INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Water Fund cash balance increased by \$6,279 to \$293,078.
- The Sewer Fund cash balance decreased by \$175,097 to \$1,164,194.
- The Solid Waste cash balance increased by \$138,936 to \$350,373.
- The Storm Sewer cash balance increased by \$99,843 to \$765,482.

#### **BUDGETARY HIGHLIGHTS**

Over the course of the year, the City amended its budget once, which increased budgeted disbursements by \$190,330. The budget increase was primarily for disbursements in the community and economic development, general government, and capital projects functions.

The City's total receipts and disbursements were less than budgeted by \$2,089,401 and \$3,350,306, respectively. The City's disbursements were less than amounts budgeted for all of the functions.

#### **DEBT ADMINISTRATION**

At June 30, 2014, the City had \$17,337,547 in bonds and other long-term debt, compared to \$15,235,073 last year as shown below.

Outstanding Debt a	at Year-End	
(Expressed in	Γhousands)	
	Ju	ne 30,
	2014	2013
General Obligation Notes and Bonds	\$17,008	\$14,365
Revenue Notes	330	870
Total	\$17,338	\$15,235

The City continues to carry a general obligation bond rating of A3 assigned by national rating agencies to the City's debt since 1995. The Constitution of the State of Iowa Limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$17,007,547 is below its constitutional debt limit by approximately \$7,540,000.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

City of Grinnell elected and appointed officials and citizens considered many factors when setting the fiscal year 2015 budget, tax rates, and fees that will be charged for various City activities.

The Local Options Sales and Service Tax have allowed Grinnell to complete and pursue some large capital projects i.e. Drake Community Library Project, Public Safety Building Project and Grinnell Mutual Family Aquatic Center Project. These revenues allow us to abate the General Obligation Bonds Principal and Interest rather than raising the debt service levy.

The City of Grinnell will begin collecting a 1% franchise fee on gas and electric utilities beginning in October 2014. In January 2016, the gas and electric fee will increase to 4%, which is expected to generate approximately \$495,000 annually and recorded in the General Fund. These fees were implemented to offset future property tax losses anticipated by the property tax reform approved by the Iowa Legislature in FY 2014.

We will also see the Tax Increment Financing dollars being utilized to assist with the continuation of the Central Business District phases of development; TIF Rebate Agreements and future economic development projects.

The Sewer rates will likely see some increases over the next few years due to the required improvements to our wastewater treatment plant. The new Storm Water Utility will provide for future capital projects to daily operations which lessen the burden to the sanitary sewer fund as well as the general fund.

Inflation in the State continues to be somewhat lower than the national Consumer Price Index increase. Inflation has been modest here due in part to the slowing of the residential housing market and increases in energy prices.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact P. Kay Cmelik, City Clerk, Grinnell, Iowa.

#### CITY OF GRINNELL, IOWA CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION

## As of and for the year ended June 30, 2014

		Program Receipts				
	<u>Disbursements</u>	Charges for Service	Operating Grants, Contributions, and Restricted Interest			
Functions/Programs:						
Governmental activities:						
Public safety	\$ 1,740,853	\$ 58,233	\$ 4,842			
Public works	1,645,328	72,658	933,489			
Health and social services	1,000	<b></b>				
Culture and recreation	1,093,433	425,758	80,833			
Community and economic						
development	1,081,742	207,842	86,337			
General government	1,416,547	24,105	11,397			
Debt service	1,809,633					
Capital projects	4,277,032					
Total governmental	12.065.560	<b>500 506</b>	4.446.000			
activities	13,065,568	788,596	1,116,898			
Business type activities:						
Water	1,419,518	1,409,425				
Sewer	1,217,681	1,583,842	32,615			
Solid waste	956,022	1,158,103	27,010			
Storm sewer	214,905	286,827				
Total business type						
activities	3,808,126	4,438,197	59,625			
Total	<u>\$ 16,873,694</u>	\$ 5,226,793	<u>\$ 1,176,523</u>			

General Receipts and Transfers:

Property tax levied for:

General purposes

Debt service

Tax increment financing

Hotel motel tax

Local option sales tax Unrestricted interest on investments

Debt proceeds

Miscellaneous

Total general receipts and transfers

Change in cash basis net position

Cash basis net position beginning of year

Cash basis net position end of year

(continued next page)

Program Receipts	Net (Disbursements) Receipts and Changes in Cash Basis Net Position							
Capital Grants, Contributions, and Restricted Interest	Governmental Activities	Business Type Activities	Total					
\$   	\$( 1,677,778) ( 639,181) ( 1,000) ( 586,842)	\$   	\$( 1,677,778) ( 639,181) ( 1,000) ( 586,842)					
  2,222,449	( 787,563) ( 1,381,045) ( 1,809,633) <u>( 2,054,583</u> )	   	( 787,563) ( 1,381,045) ( 1,809,633) ( 2,054,583)					
2,222,449	( 8,937,625)	· <del></del>	_(8,937,625)					
\$ 2,222,449	   ( 8,937,625)	( 10,093) 398,776 229,091 71,922 689,696	( 10,093) 398,776 229,091 71,922 689,696 ( 8,247,929)					
	3,532,126 302,604 1,698,609 297,855 936,296 57,012 4,008,910 181,625 760,750 11,775,787 2,838,162 6,375,935	19,510  121,505 ( 760,750) ( 619,735) 69,961 2,503,166	3,532,126 302,604 1,698,609 297,855 936,296 76,522 4,008,910 303,130 					
	<u>\$ 9,214,097</u>	\$ 2,573,127	<u>\$ 11,787,224</u>					

### CITY OF GRINNELL, IOWA CASH BASIS STATEMENT OF ACTIVITIES AND NET POSITION - Continued

As of and for the year ended June 30, 2014

	Prog	ram Receipts
		Operating Grants,
•		Contributions,
	Charges for	and Restricted
<u>Disbursements</u>	Service	Interest

Cash Basis Net Position

Restricted:

Nonexpendable:

Cemetery perpetual care

Expendable:
Debt service

Capital projects Urban renewal purposes

Streets

Equipment Other purposes

Unrestricted

Total cash basis net position

Program Receipts	Net (Disbursements) Receipts and Changes in Cash Basis Net Position							
Capital Grants, Contributions, and Restricted Interest	Governmental Activities			siness Type Activities	Total			
	\$	508,311	\$		\$	508,311		
		140,143 3,361,857 197,875 438,721 2,393,125 1,050,790 1,123,275	·	    499,539 2,073,588	_	140,143 3,361,857 197,875 438,721 2,393,125 1,550,329 3,196,863		
	<u>\$</u>	9,214,097	<u>\$</u>	2,573,127	<u>\$</u>	11,787,224		

# CITY OF GRINNELL, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2014

	Special I Equipment			Urban Renewal		
		<u>General</u>		olacement	Tax	<u>Increment</u>
Receipts:						
Property tax	\$	2,221,374	\$		\$	
Tax increment financing						1,698,609
Other city tax		39,506				
Licenses and permits	•	71,400				
Use of money and property		157,037		14,039		1,962
Intergovernmental		184,291		10,000		
Charges for service		496,021				
Miscellaneous		207,038		5,887	-	
Total receipts		3,376,667		29,926		1,700,571
Disbursements:						
Operating:						
Public safety		1,661,867				
Public works		184,170		564,018		
Health and social services		1,000				
Culture and recreation		1,065,185				
Community and economic development		352,623				438,499
General government		432,848				
Debt service						
Capital projects						
Total disbursements		3,697,693		564,018		438,499
Excess (deficiency) of receipts over						
(under) disbursements	(	321,026)	(	534,092)		1,262,072
	`	, ,		, ,		
Other financing sources (uses):						
Debt proceeds						
Operating transfers in	,	184,111		910,704	,	
Operating transfers out	_(_	5,000)		010.704		1,334,644)
Total other financing sources (uses)		179,111		910,704	_(_	1,334,644)
Net change in cash balances	(	141,915)		376,612	(	72,572)
Cash balances beginning of year		1,265,190		2,016,513		270,447
Cash balances end of year	\$	1,123,275	\$	2,393,125	\$	197,875

(continued next page)

I	Special Revenue Employee Benefit		Debt Service		Capital Projects	<u> </u>	Nonmajor		Total
\$	1,249,005	\$	298,223	\$	<del></del> .	\$		\$	3,768,602
	22,241		4,381				1,234,151		1,698,609 1,300,279
	1,895		5,641		13,486		3,373		71,400 197,433
	<b></b>				2,014,661		929,844		3,138,796
									496,021
	4,307 1,277,448		308,245		200,000 2,228,147		45,698 2,213,066		462,930 11,134,070
	78,986								1,740,853
	70,700						897,140		1,645,328
									1,000
							28,248		1,093,433
							290,620		1,081,742
	973,780		1,809,633				9,919		1,416,547
	 		1,809,033		4,277,032				1,809,633 4,277,032
	1,052,766		1,809,633		4,277,032		1,225,927		13,065,568
	224,682	(	1,501,388)	(	2,048,885)		987,139	(	1,931,498)
					4,008,910				4,008,910
			1,787,504		661,548		300,000		3,843,867
<u>(</u>	70,611)	_(	287,340)	_(_	146,204)		1,239,318)	_(_	3,083,117)
_(_	70,611		1,500,164		4,524,254	_(	939,318)		4,769,660
	154,071	(	1,224)		2,475,369		47,821		2,838,162
	196,631		141,367		886,488		1,599,299		6,375,935
<u>\$</u>	350,702	<u>\$</u>	140,143	<u>\$</u>	3,361,857	<u>\$</u>	1,647,120	\$	9,214,097

# CITY OF GRINNELL, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES GOVERNMENTAL FUNDS - Continued

As of and for the year ended June 30, 2014

	Special Revenue					ue
				Equipment	Urban Renewal	
	<u>General</u>		Re	eplacement	Tax Increment	
Cash Basis Fund Balances						
Nonspendable - Cemetery perpetual care	\$		\$		\$	
Restricted for:						
Debt service						
Capital projects		<u></u>				
Urban renewal purpose						197,875
Streets						
Equipment				2,393,125		
Other purposes				-~		***
Unassigned		1,123,275				
Total cash basis fund balances	<u>\$</u>	1,123,275	<u>\$</u>	2,393,125	<u>\$</u>	197,875

The accompanying notes are an integral part of these statements.

 Special Revenue Employee Benefit	_	Debt Service	 Capital Projects	1	Nonmajor	 Total
\$ ***	\$		\$ 	\$	508,311	\$ 508,311
		140,143			、	140,143
			3,361,857			3,361,857
						197,875
					438,721	438,721
		'				2,393,125
350,702					700,088	1,050,790
 			 			 1,123,275
\$ 350,702	\$	140,143	\$ 3,361,857	\$	1,647,120	\$ 9,214,097

# CITY OF GRINNELL, IOWA STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES PROPRIETARY FUNDS

# As of and for the year ended June 30, 2014

	Enterp	Enterprise		
	Water	Sewer		
Operating receipts: Use of money and property Charges for service Total operating receipts	\$ 1,409,425 1,409,425	\$ 7,293 1,576,549 1,583,842		
Operating disbursements: Business type activities Total operating disbursements	1,308,068 1,308,068	764,118 764,118		
Excess of operating receipts over operating disbursements	101,357	819,724		
Non-operating receipts (disbursements): Interest on investments Intergovernmental Miscellaneous Debt service Total non-operating receipts (disbursements)	2,877  76,495 ( 111,450) ( 32,078)	9,828 32,615 299 ( 453,563) ( 410,821)		
Excess of receipts over disbursements	69,279	408,903		
Operating transfers out Total operating transfers in (out), net	( 63,000) ( 63,000)	( 584,000) ( 584,000)		
Net change in cash balances	6,279	( 175,097)		
Cash balances beginning of year	286,799	1,339,291		
Cash balances end of year	\$ 293,078	<u>\$ 1,164,194</u>		
Cash Basis Fund Balances				
Restricted for debt service Unrestricted	\$ 58,750 234,328	\$ 440,789 723,405		
Total cash basis fund balances	\$ 293,078	<u>\$ 1,164,194</u>		

The accompanying notes are an integral part of these statements.

		Enterprise	
	Solid Waste	Storm Sewer	Total
\$	1,158,103 1,158,103	\$ 286,827 286,827	\$ 7,293 4,430,904 4,438,197
	956,022 956,022	214,905 214,905	3,243,113 3,243,113
	202,081	71,922	1,195,084
	1,634 27,010 711	5,171  44,000 	19,510 59,625 121,505 ( 565,013)
	29,355	49,171	( 364,373)
	231,436	121,093	830,711
	92,500) 92,500)	( 21,250) ( 21,250)	<u>( 760,750)</u> <u>( 760,750)</u>
	138,936	99,843	69,961
	211,437	665,639	2,503,166
<u>\$</u>	350,373	<u>\$ 765,482</u>	<u>\$ 2,573,127</u>
\$	350,373	\$ 765,482	\$ 499,539 2,073,588
<u>\$</u>	350,373	<u>\$ 765,482</u>	\$ 2,573,127

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Grinnell, Iowa is a political subdivision of the State of Iowa located in Poweshiek County. It was first incorporated in 1865 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a non-partisan basis. The City provides numerous services to citizens, including public safety, public works, health and social services, culture and recreation, community and economic development, and general government services. The City also provides water, sewer, storm sewer, and solid waste utilities for its citizens.

#### A. Reporting Entity

For financial reporting purposes, the City of Grinnell has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the City to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the City. The City of Grinnell has no component units which meet the Governmental Accounting Standards Board criteria.

#### Jointly Governed Organizations

The City participates in several jointly governed organizations that provide goods or services to the citizenry of the City, but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. City officials are members of the following boards and commissions: Poweshiek County Assessor's Conference Board, Poweshiek County Emergency Management Commission, and the Poweshiek County Joint E911 Service Board.

#### B. Basis of Presentation

#### Government-wide Financial Statements

The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City, including the City's Permanent Fund.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of cash balances not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts from general and emergency levies and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs not paid from other funds.

#### Special Revenue:

The Equipment Replacement Fund is used to account for purchase and rental of equipment.

The Urban Renewal Tax Increment Fund is used to account for tax increment financing collections and the repayment of tax increment financing indebtedness.

The Employee Benefits Fund is used to account for the payment of payroll taxes and other employee benefits.

The Debt Service Fund is utilized to account for property tax and other receipts to be used for the payment of interest and principal on the City's general long-term debt.

The Capital Projects Fund is used to account for the acquisition and construction of capital improvements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

The City reports the following major proprietary funds:

Enterprise:

The Water Fund accounts for the operation and maintenance of the City's water system.

The Sewer Fund accounts for the operation and maintenance of the City's wastewater treatment and sanitary sewer system.

The Solid Waste Fund accounts for the operation of the City's residential and commercial waste collection, composting and recycling.

The Storm Sewer Fund accounts for the operation of the City's storm sewer system.

#### C. Measurement Focus and Basis of Accounting

The City of Grinnell maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles.

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there is both restricted and unrestricted cash basis net position available to finance the program. It is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then by general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from non-operating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as non-operating receipts and disbursements.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

#### D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

<u>Restricted</u> - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Assigned - Amounts the City Council intends to use for specific purposes.

<u>Unassigned</u> - All amounts not included in the preceding classifications.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information.

#### NOTE 2 - CASH AND POOLED INVESTMENTS

The City's deposits in banks at June 30, 2014 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

<u>Interest rate risk</u> - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days but the maturities shall be consistent with the needs and use of the City.

Credit risk - The City had no investments with credit risk.

#### NOTE 3 - BONDS AND NOTES PAYABLE

Annual debt service requirements to maturity for general obligation notes and bonds and revenue notes are as follows:

	General O	bligation					
Year Ending	Notes & Bonds		Revenu	e Notes	Total		
June 30,	Principal	Interest	Principal	Interest	Principal	<u>Interest</u>	
-04-	<b>.</b>	<b>.</b>	<b></b>	<b>.</b>	<b>.</b>	<b>* * * * * * * * * *</b>	
2015	\$ 1,453,340	\$ 537,931	\$ 330,000	\$ 9,900	\$ 1,783,340	\$ 547,831	
2016	1,539,207	466,916			1,539,207	466,916	
2017	1,570,000	434,258			1,570,000	434,258	
2018	1,585,000	398,538			1,585,000	398,538	
2019	1,300,000	359,342			1,300,000	359,342	
2020 - 2024	6,735,000	1,201,536			6,735,000	1,201,536	
2025 - 2029	2,825,000	256,386			<u>2,825,000</u>	256,386	
	<u>\$ 17,007,547</u>	<u>\$3,654,907</u>	<u>\$ 330,000</u>	<u>\$ 9,900</u>	<u>\$ 17,337,547</u>	<b>\$3,664,807</b>	

Revenue Notes

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay \$2,210,000 in sewer revenue capital loan notes issued in July, 2009. Proceeds from the notes provided financing for the refunding of the City's 2003 Sewer Refunding Capital Loan Notes and fund improvements. The notes are payable solely from sewer customer net receipts and are payable through 2015. Annual principal and interest payments on the notes are expected to require less than 56 percent of net receipts. The total principal and interest remaining to be paid on the notes is \$226,600. For the current year, principal and interest paid and total customer net receipts were approximately \$453,600 and \$819,700, respectively.

The City has pledged future water customer receipts, net of specified operating disbursements, to repay \$500,000 in water revenue capital loan notes issued in July, 2009. Proceeds from the notes provided financing for water improvements. The notes are payable solely from water customer net receipts and are payable through 2015. Annual principal and interest payments on the notes are expected to require more than 100 percent of net receipts. The total principal and interest remaining to be paid on the notes is \$113,300. For the current year, principal and interest paid and total customer net receipts were approximately \$111,500 and \$101,400, respectively. Existing net position is used to meet debt service payments when the net receipts are not sufficient.

#### NOTE 3 - BONDS AND NOTES PAYABLE - Continued

The resolutions providing for the issuance of the revenue notes include the following provisions:

- (a) The notes will only be redeemed from the future earnings of the enterprise activity and the note holders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly transfers shall be made to separate sewer and water revenue note sinking accounts within the Enterprise Funds for the purpose of making the note principal and interest payments when due.
- (c) Sufficient monthly transfers shall be made to sewer and water revenue note reserve accounts within the Enterprise Funds until specific minimum balances have been accumulated. These accounts are restricted for the purpose of paying for principal and interest on the notes when insufficient money is available in the sinking accounts.
- (d) Additional monthly transfers of \$2,000 to a sewer revenue note improvement account within the Enterprise Fund shall be made until specific minimum balances have been accumulated. This account is restricted for the purpose of paying for principal and interest on the notes when insufficient money is available in the sinking and reserve accounts, and available for extraordinary expenses or repairs, capital improvements and extensions to the utility.

#### NOTE 4 - PENSION AND RETIREMENT BENEFITS

The City contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa 50306-9117.

Most regular plan members are required to contribute 5.95% of their annual covered salary and the City is required to contribute 8.93% of covered salary. Certain employees in special risk occupations and the City contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The City's contributions to IPERS for the years ended June 30, 2014, 2013, and 2012 were approximately \$193,000, \$185,000, and \$169,000, respectively, equal to the required contribution for each year.

#### NOTE 4 - PENSION AND RETIREMENT BENEFITS - Continued

The City contributes to the Municipal Fire and Police Retirement System of Iowa (the Plan), which is a cost-sharing, multiple-employer defined benefit pension plan administered by a Board of Trustees. The Plan provides retirement, disability and death benefits which are established by state statute to plan members and beneficiaries. The Plan issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to Municipal Fire and Police Retirement System of Iowa, 7155 Lake Drive, Suite 201, West Des Moines, Iowa 50266.

Plan members are required to contribute 9.40% of earnable compensation and the City's contribution rate, based upon an actuarially determined normal contribution rate, can not be less than 17.0% of earnable compensation. Contribution requirements are established by state statute. The City's contributions to the Plan for the years ended June 30, 2014, 2013, and 2012 were approximately \$313,000, \$260,300, and \$253,800, respectively, which met the required minimum contribution for each year.

#### **NOTE 5 - COMPENSATED ABSENCES**

City employees accumulate a limited amount of earned but unused vacation and sick leave hours for subsequent use or for payment upon termination, retirement or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation and comp time, and sick leave payable to employees at June 30, 2014, primarily relating to the General Fund, is as follows:

Type of Benefit	Amount_		
Vacation and Comp Time Sick Leave	\$	76,000 155,000	
Total	\$	231,000	

This liability has been computed based on rates of pay in effect at June 30, 2014.

# NOTE 6 - INTERFUND TRANSFERS

The detail of interfund transfers for the year ended June 30, 2014 is as follows:

Transfer to	Transfer from	Amount
General	Special Revenue: Hotel Motel Tax Employee Benefit Urban Renewal Tax Increment Enterprise: Water Sewer	\$ 37,500 70,611 50,000 13,000 184,111
Special Revenue: Hotel Motel Tax	Special Revenue: Urban Renewal Tax Increment	10,000
Special Revenue: Local Option Sales Tax	Capital Projects Special Revenue: Urban Renewal Tax Increment	140,000 150,000
Special Revenue: Equipment Replacement	Special Revenue:     Urban Renewal Tax Increment     Road Use Capital Projects Enterprise:     Sewer     Solid Waste     Water     Storm Sewer	290,000 100,000 81,000 6,204 571,000 92,500 50,000 10,000 910,704
Debt Service	Special Revenue: Local Option Sales Tax Urban Renewal Tax Increment	992,568 794,936 1,787,504
Capital Projects	General Special Revenue: Hotel Motel Tax Urban Renewal Tax Increment Road Use Debt Service Enterprise: Storm Sewer	5,000  117,000 229,708 11,250 287,340  11,250 661,548  \$ 3,843,867

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources.

#### **NOTE 7 - RISK MANAGEMENT**

The City is a member in the Iowa Communities Assurance Pool, as allowed by Chapter 670.7 of the Code of Iowa. The Iowa Communities Assurance Pool (Pool) is a local government risk-sharing pool whose 700 members include various governmental entities throughout the State of Iowa. The Pool was formed in August, 1986 for the purpose of managing and funding third-party liability claims against its members. The Pool provides coverage and protection in the following categories: general liability, automobile liability, automobile physical damage, public officials' liability, police professional liability, property, inland marine, and boiler/machinery. There has been no reductions in insurance coverage from prior years.

Each member's annual casualty contributions to the Pool fund current operations and provide capital. Annual operating contributions are those amounts necessary to fund, on a cash basis, the Pool's general and administrative expenses, claims, claims expenses and reinsurance expenses estimated for the fiscal year, plus all or any portion of any deficiency in capital. Capital contributions are made during the first six years of membership and are maintained at a level determined by the Board not to exceed 300% of total current members' basis rates or to comply with the requirements of any applicable regulatory authority having jurisdiction over the Pool.

The Pool also provides property coverage. Members who elect such coverage make annual operating contributions which are necessary to fund, on a cash basis, the Pool's general and administrative expenses and reinsurance premiums, all of which are due and payable in the current year, plus all or any portion of any deficiency in capital. Any year-end operating surplus is transferred to capital. Deficiencies in operations are offset by transfers from capital and, if insufficient, by the subsequent year's member contributions.

The City's property and casualty contributions to the risk pool are recorded as disbursements from its operating funds at the time of payment to the risk pool. The City's annual contributions to the Pool for the year ended June 30, 2014 were approximately \$165,000.

The Pool uses reinsurance and excess risk-sharing agreements to reduce its exposure to large losses. The Pool retains general, automobile, police professional, and public officials' liability risks up to \$350,000 per claim. Claims exceeding \$350,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the County's risk-sharing certificate. Property and automobile physical damage risks are retained by the Pool up to \$150,000 each occurrence, each location. Property risks exceeding \$150,000 are reinsured through reinsurance and excess risk-sharing agreements up to the amount of risk-sharing protection provided by the City's risk-sharing certificate.

#### NOTE 7 - RISK MANAGEMENT - Continued

The Pool's intergovernmental contract with its members provides that in the event a casualty claim, property loss or series of claims or losses exceeds the amount of risk-sharing protection provided by the City's risk-sharing certificate, or in the event a casualty claim, property loss or series of claims or losses exhausts the Pool's funds and any reinsurance and any excess risk-sharing recoveries, then payment of such claims or losses shall be the obligation of the respective individual member against whom the claim was made or the loss was incurred. As of June 30, 2014, settled claims have not exceeded the risk pool or reinsurance coverage since the Pool's inception.

Members agree to continue membership in the Pool for a period of not less than one full year. After such period, a member who has given 60 days' prior written notice may withdraw from the Pool. Upon withdrawal, payments for all casualty claims and claims expenses become the sole responsibility of the withdrawing member, regardless of whether a claim was incurred or reported prior to the member's withdrawal. Upon withdrawal, a formula set forth in the Pool's intergovernmental contract with its members is applied to determine the amount (if any) to be refunded to the withdrawing member.

The City also carries commercial insurance purchased from other insurers for coverage associated with airport liability, construction risk, volunteer coverage, workers' compensation, and employee blanket bond. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### NOTE 8 - OTHER POST EMPLOYMENT BENEFITS (OPEB)

Plan Description: The City operates a single-employer health benefit plan which provides medical benefits for employees and retirees. There are 56 active and no retired members in the plan. Retired participants must be age 55 or older at retirement.

The medical benefits are provided through a fully-insured plan with a commercial insurance carrier. Retirees under age 65 pay the same premium for the medical benefits as active employees.

Funding Policy: The contribution requirements of plan members are established and may be amended by the City. The City currently finances the benefit plan on a pay-as-you-go basis. The most recent active member monthly premiums for the City and plan members are \$583 for single coverage and \$1,361 for family coverage. For the year ended June 30, 2014, the City contributed \$571,655 and plan members eligible for benefits contributed \$78,440 to the plan.

#### **NOTE 9 - DEFICIT BALANCE**

The I-80 Interchange Project fund and Brownell's I-80 Project fund reported as part of the Capital Projects fund had deficit balances at June 30, 2014 in the amount of \$113,032 and \$180,175, respectively. The deficit balances were a result of project costs incurred prior to availability of funds. The deficits will be eliminated upon receipt of grant reimbursement.

#### NOTE 10 - SUBSEQUENT EVENTS

#### Advance Refund of Debt

In September, 2014, the City issued \$5,995,000 of General Obligation Local Option Sales and Services Tax Refunding Capital Loan Notes for the purpose of advance refunding a portion of the 2008 Local Option Sales Tax Bonds.

#### Subsequent Events

The City has evaluated all subsequent events through November 13, 2014, the date the financial statements were available to be issued.

#### NOTE 11 - COMMITMENTS AND CONTINGENCIES

#### **Construction Contracts**

The City has entered into several construction contracts that are still in process as of June 30, 2014. The net remaining amount committed to these contracts is approximately \$4,950,000, which will be paid with existing capital project funds, local option sales tax revenue, tax increment financing revenues, grant proceeds, and donations.

#### NOTE 12 - PROSPECTIVE ACCOUNTING CHANGE

The Governmental Accounting Standards Board has issued Statement No. 68, <u>Accounting and Financial Reporting for Pensions - an amendment of GASB No. 27</u>. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information.

\* \* \*

# OTHER INFORMATION

# CITY OF GRINNELL, IOWA BUDGETARY COMPARISON SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN BALANCES BUDGET AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS AND PROPRIETRY FUNDS OTHER INFORMATION

# Year ended June 30, 2014

		Governmental Funds Actual		roprietary nds Actual		Total
Receipts:						
Property tax Tax increment financing Other city tax	\$	3,768,602 1,698,609	\$	 	\$	3,768,602 1,698,609
Licenses and permits		1,300,279				1,300,279
Use of money and property		71,400 197,433		26,803		71,400
Intergovernmental		3,138,796		59,625		224,236 3,198,421
Charges for service		496,021		4,430,904		4,926,925
Miscellaneous		462,930		121,505		584,435
Total receipts	-	11,134,070		4,638,837		15,772,907
10th 1000pts		11,151,070		4,030,037		13,772,907
Disbursements:			*			
Public safety		1,740,853		<b>.</b>		1,740,853
Public works		1,645,328				1,645,328
Health and social services		1,000				1,000
Culture and recreation		1,093,433				1,093,433
Community and economic		, ,				1,050,100
development		1,081,742				1,081,742
General government		1,416,547				1,416,547
Debt service		1,809,633				1,809,633
Capital projects		4,277,032				4,277,032
Business type activities				3,808,126		3,808,126
Total disbursements		13,065,568		3,808,126		16,873,694
Excess (deficiency) of receipts	(	1.021.400		020 711	,	1 100 505
over (under) disbursements	(	1,931,498)		830,711	(	1,100,787)
Other financing sources (uses), net		4,769,660		760,750)		4,008,910
Excess of receipts and other financing sources over disbursements and other						
financing uses		2,838,162		69,961		2,908,123
Balances beginning of year		6,375,935		2,503,166		8,879,101
Balances end of year		9,214,097	\$	2,573,127	\$	11,787,224

See accompanying independent auditor's report.

	Budgete	nounts	Final to Total				
	Original		Final		Variance		
	_						
\$	3,762,511	\$	3,761,923	\$	6,679		
	1,706,697		1,706,697	(	8,088)		
	1,346,080		1,346,905	(	46,626)		
	73,350	•	73,783	· (	2,383)		
	213,551		222,725	`	1,511		
	4,243,161		4,039,256	(	840,835)		
	5,046,964		4,897,384	`	29,541		
	1,706,667		1,813,635	(	1,229,200)		
	18,098,981		17,862,308	(	2,089,401)		
	•				,		
	2,113,181		2,056,403		315,550		
	1,837,619		1,853,229		207,901		
	2,000		2,000		1,000		
	1,175,590		1,225,182		131,749		
	1,136,422		1,354,188		272,446		
	1,755,964		1,824,322		407,775		
	1,802,135		1,810,135		502		
	5,074,786		5,175,571		898,539		
	5,135,973		<u>4,922,970</u>		1,114,844		
	20,033,670		20,224,000		3,350,306		
(	1,934,689)	(	2,361,692)		1,260,905		
	3,311,001		4,008,910		<u></u>		
	1,376,312		1,647,218		1,260,905		
	7,715,020		8,879,110		<u>9</u> )		
<u>\$</u>	9,091,332	<u>\$</u>	10,526,328	<u>\$</u>	1,260,896		

#### CITY OF GRINNELL, IOWA NOTES TO OTHER INFORMATION -BUDGETARY REPORTING

June 30, 2014

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects, and business type activities. Function disbursements required to be budgeted included disbursements for the General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, Permanent Funds, and Enterprise Funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$190,330. The budget amendment is reflected in the final budgeted amount.

## SUPPLEMENTARY INFORMATION

# CITY OF GRINNELL, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NON-MAJOR GOVERNMENTAL FUNDS

As of and for the year ended June 30, 2014

	Special Revenue								
	Ro	oad Use	Loc	al Option ales Tax		iployment eserve			
Receipts: Other City tax Use of money and property Intergovernmental Miscellaneous Total receipts	\$	920,454  920,454	\$	936,296 1,038   937,334	\$	156  156			
Disbursements: Operating: Public works Culture and recreation Community and economic development General government Total disbursements		897,140   897,140		115,912  115,912		   			
Excess (deficiency) of receipts over (under) disbursements		23,314		821,422	-	156			
Other financing sources (uses): Operating transfers in Operating transfers out Total other financing sources (uses)		92,250) 92,250)		290,000 992,568) 702,568)		 			
Net change in cash balances	(	68,936)		118,854		156			
Cash balances beginning of year		507,657		221,908		24,484			
Cash balances end of year	<u>\$</u>	438,721	\$	340,762	\$	24,640			
Cash Basis Fund Balances									
Nonspendable - Cemetery perpetual care Restricted for: Streets Other purposes  Total cash basis fund balances	\$ 	438,721	\$ 	340,762	\$ 	 24,640			
Total cash basis fund balances	<u>\$</u>	438,721	<u>\$</u>	340,762	<u>\$</u>	<u>24,640</u>			

(continued next page)

			Special 1	Reven	ue				
	urance luctible		surance eserve	Ir	nsurance Escrow	Hotel Motel Tax			
\$	 441   441	\$	7,388 7,722	\$	   	\$	297,855 1,192  1,900 300,947		
	<del></del> 		 		<del></del>				
	632 632	<del></del>	9,287 9,287		 		174,708  174,708		
(	191)	(	1,565)				126,239		
		<del></del>	 		, <del></del>	_(	10,000 154,500)		
							144,500)		
(	191)	(	1,565)			(	18,261)		
	68,941	<u> </u>	53,462		9,790		164,369		
\$	68,750	<u>\$</u>	51,897	<u>\$</u>	9,790	<u>\$</u>	146,108		
\$		\$		\$		\$			
<u></u>	 68,750		51,897		9,790		 146,108		
<u>\$</u>	68,750	<u>\$</u>	51,897	\$	9,790	\$	146,108		

# CITY OF GRINNELL, IOWA SCHEDULE OF CASH RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NON-MAJOR GOVERNMENTAL FUNDS - Continued

# As of and for the year ended June 30, 2014

	Specia <u>Revenu</u> Library <u>Gifts</u>	Permanent Cemetery Perpetual Care		
Receipts: Other City tax Use of money and property Intergovernmental Miscellaneous Total receipts	32	212 2,390 2,711 2,313	\$	  3,649 3,649
Disbursements: Operating: Public works Culture and recreation Community and economic development General government Total disbursements		 -,248  -,248		   
Excess (deficiency) of receipts over (under) disbursements	14	.,065		3,649
Other financing sources (uses): Operating transfers in Operating transfers out Total other financing sources (uses)		 		  
Net change in cash balances	14	,065		3,649
Cash balances beginning of year	44	,076		501,602
Cash balances end of year	\$ 58	<u>,141</u>	\$	505,251
Cash Basis Fund Balances				
Nonspendable - Cemetery perpetual care Restricted for: Streets	\$		\$	505,251
Other purposes	58	,141		<del></del>
Total cash basis fund balances	<u>\$ 58</u>	,141	<u>\$</u>	505,251

See accompanying independent auditor's report.

Permanent Cemetery Trees	Total
\$   50 50	\$ 1,234,151 3,373 929,844 45,698 2,213,066
30	2,213,000
	897,140 28,248
 	290,620 9,919 1,225,927
50	987,139
	300,000 ( 1,239,318)
	( 939,318)
50	47,821
3,010	1,599,299
\$ 3,060	<u>\$ 1,647,120</u>
\$ 3,060	\$ 508,311
	438,721 700,088
\$ 3,060	<u>\$ 1,647,120</u>

# CITY OF GRINNELL, IOWA SCHEDULE OF INDEBTEDNESS Year ended June 30, 2014

<u>Obligation</u>	Date of Issue	Interest Rates	Amount Originally Issued
General Obligation Notes and Bonds: 2006 B Capital Loan Note 2008 Refunding Capital Loan Notes 2008 Local Option Sales Tax Bonds 2009 Local Option Sales Tax Bonds 2009 Urban Renewal Refunding Bonds 2010 Urban Renewal Refunding Bonds 2011 Urban Renewal Refunding Bonds 2013 Urban Renewal Refunding Bonds 2013 Urban Renewal Refunding Bonds	May 15, 2006	6.50%	\$ 108,755
	April 1, 2008	4.40%	200,000
	May 1, 2008	3.75 - 4.00%	6,500,000
	February 1, 2009	2.40 - 3.80%	3,700,000
	October 1, 2009	2.25 - 4.45%	1,900,000
	April 1, 2010	1.00 - 1.80%	2,315,000
	December 1, 2011	.5 - 1.45%	2,765,000
	December 19, 2013	1.00-2.00%	280,000
	December 19, 2013	2.00-2.55%	3,720,000
Total General Obligation Notes and Bonds			
Revenue Notes: 2009 Water Revenue Capital Loan Note Series A 2009 Sewer Revenue Capital Loan Note Series B	July 1, 2009	3.00%	500,000
	July 1, 2009	2.75 - 3.00%	2,210,000

Total Revenue Notes

Balance Beginning of Year	Issued During Year	Redeemed During Year	Balance End of Year	Interest Paid	Interest Due and Unpaid	
\$ 40,073 165,000 6,500,000 2,340,000 1,595,000 960,000 2,765,000	\$     280,000 3,720,000	\$ 12,526 25,000  495,000 110,000 475,000 240,000	\$ 27,547 140,000 6,500,000 1,845,000 1,485,000 485,000 2,525,000 280,000 3,720,000	\$ 2,605 7,260 252,125 78,580 54,862 15,855 30,320	\$ 147 506 21,010 5,311 4,343 728 2,427 606 12,953	
<u>\$14,365,073</u>	<u>\$4,000,000</u>	<u>\$1,357,526</u>	<u>\$ 17,007,547</u>	\$ 441,607	<u>\$ 48,031</u>	
\$ 215,000	\$	\$ 105,000	\$ 110,000	\$ 6,450	\$ 275	
655,000		435,000	220,000	18,563	550	
\$ 870,000	\$	\$ 540,000	<u>\$ 330,000</u>	\$ 25,013	\$ 825	

# CITY OF GRINNELL, IOWA BOND AND NOTE MATURITIES June 30, 2014

	General Obligation Bonds and Notes									
	2006 B Capital	2008 Local Option	2008 Refunding							
	Loan Note	Sales Tax Bonds	Capital Loan Notes							
	Issued May 15, 2006	Issued May 1, 2008	Issued April 1, 2008							
Year ending	Interest	Interest	Interest							
June 30,	Rates Amount	Rates Amount	Rates Amount							
2015 2016	6.50% \$ 13,340 6.50 14,207	<b></b> \$	4.40% \$ 25,000 4.40 65,000							
2017			4.40 25,000							
2018		3.75 340,000 3.75 570,000	4.40 25,000							
2019 2020		3.75 570,000 3.75 595,000								
2020		3.75 625,000								
2022		3.88 650,000								
2023		3.88 680,000								
2024		3.88 710,000								
2025		4.00 745,000								
2026 2027		4.00 775,000 4.00 810,000								
2027		4.00 810,000								
2029			•							
	<u>\$ 27,547</u>	<u>\$6,500,000</u>	<u>\$ 140,000</u>							
	Revenue	e Notes								
	2009 Sewer Revenue	2009 Water Revenue								
	Capital Loan Note	Capital Loan Note								
V	Issued July 1, 2009	Issued July 1, 2009								
Year ending June 30,	Interest Rates Amount	Interest Rates Amount	Total							
Juic 30,		Naics Alliumit	IUIAI							
2015	3.00% \$ 220.000	3.00% \$ 110,000	\$ 330.000							

(continued next page)

			(	<u> 3e1</u>	<u>neral Oblig</u>	gation Bonds and Notes							
2009 Lo	cal	Option	2009 Urban			201	2010 Urban				2011 Urban		
Sales T	`ax l	Bonds	Renew	al ]	Bonds	Rene	wal	Bonds	Renew	al ]	Bonds		
Iss	sue	1	Iss	sue	d	I	ssue	ed	Is	d			
Februar	ry 1.	, 2009	Octobe	r 1	, 2009	Apri	11,	2010	Decemb	per 1, 2011			
Interest			Interest			Interest			Interest				
Rates	F	Amount	Rates		Amount	Rates		Amount	Rate	,	Amount		
3.20%	\$	515,000	2.50%	\$	120,000	1.80%	\$	485,000	0.70%	\$	215,000		
3.40		540,000	2.50		120,000				0.90		710,000		
3.60		565,000	3.00		130,000				1.20		790,000		
3.80		225,000	3.00		135,000				1.45		810,000		
		,	3.00		140,000						,		
			3.20		145,000								
			4.00		200,000								
			4.20		150,000								
			4.25		165,000								
			4.45		180,000								
										_			
	<u>\$1</u>	<u>,845,000</u>		<u>\$1</u>	<u>,485,000</u>		<u>\$</u>	485,000		<u>\$2</u>	2,525,000		

# CITY OF GRINNELL, IOWA BOND AND NOTE MATURITIES - Continued June 30, 2014

	Gene	General Obligation Bonds and Notes					
	2013	Urban	2013	Urban			
	Renewa	l Bonds	Renewa	al Bonds			
	Issi	ued	Iss	ued			
	December	r 19, 2013	December 19, 2013				
Year ending	Interest		Interest				
June 30,	Rates	_Amount_	Rates	<u>Amount</u>	_	<u>Total</u>	
2015	%	\$	1.00%	\$ 80,000	\$	1,453,340	
2016		Ψ	1.25	90,000	Ψ	1,539,207	
2017			1.50	60,000		1,570,000	
2018			2.00	50,000		1,585,000	
2019	2.00%	590,000	2.00	50,000		1,300,000	
2020	2.0070	600,000				1,340,000	
2021	2.00	610,000				1,235,000	
2022	2.25	625,000				1,275,000	
2023	2.35	640,000				1,520,000	
2024	2.55	655,000				1,365,000	
2025	2.55	055,000				895,000	
2026						775,000	
2027						975,000	
2028						773,000	
2029						180,000	
202)						100,000	
		\$3,720,000		\$ 280,000	\$	17,007,547	

# CITY OF GRINNELL, IOWA SCHEDULE OF RECEIPTS BY SOURCE AND DISBURSEMENTS BY FUNCTION -ALL GOVERNMENTAL FUNDS For the Last Ten Years

		2014		2013		2012		2011
Receipts:			_					
Property tax	\$	3,768,602	\$	3,699,917	\$	3,721,305	\$	3,603,350
Tax increment financing Other city tax		1,698,609 1,300,279		1,725,321 1,187,763		1,403,920 1,411,015		1,512,596 1,154,105
Licenses and permits		71,400		70,729		78,285		70,828
Use of money and property		197,433		213,365		172,776		202,269
Intergovernmental		3,138,796		1,793,317		3,085,054		2,868,686
Charges for service		496,021		441,162		478,716		525,196
Special assessments						5,612		
Miscellaneous		462,930		1,729,822		2,625,965		3,025,026
Total	<u>\$</u>	11,134,070	<u>\$</u>	10,861,396	<u>\$</u>	12,982,648	<u>\$</u>	12,962,056
Disbursements:								
Operating:								
Public safety	\$	1,740,853	\$	1,721,070	\$	1,983,835	\$	1,907,607
Public works		1,645,328		1,276,745		1,260,714		1,117,766
Health and social services		1,000		1,620		898		972
Culture and recreation		1,093,433		1,080,732		1,054,957		1,124,820
Community and economic development		1,081,742		1,232,641		811,409		791,112
General government		1,416,547		1,365,377		1,192,906		1,107,407
Debt service		1,809,633		1,827,961		4,405,315		1,737,290
Capital projects		4,277,032		1,800,931		4,934,388		5,177,493
Total	<u>\$</u>	13,065,568	<u>\$</u>	10,307,077	<u>\$</u>	15,644,422	<u>\$</u>	12,964,467

_	2010		2009		2008		2007		2006		2005	
\$	3,452,308	\$	3,366,606	\$	3,087,015	\$	2,999,391	\$	3,056,035	\$	3,070,756	
	1,376,451		1,126,535		922,033		868,911		503,377		495,897	
	1,128,032		1,131,921		1,386,718		8,125		70,911		61,123	
	73,202		70,469		60,571		3,619		14,309		19,090	
	293,896		326,197		249,572		207,611		123,410		110,910	
	2,447,855		2,249,586		2,167,720		1,764,014		2,864,425		1,053,762	
	307,633		196,393		468,998		189,815		221,497		258,076	
					848		6,629		15,039		2,133	
	1,682,009		3,568,962		629,659		2,603,867		1,290,592	·	1,417,407	
Φ.	10.761.006	Ф	10.006.660	Φ.	0.0=0.404							
\$	10,761,386	\$	12,036,669	<u>\$</u>	<u>8,973,134</u>	<u>\$</u>	<u>8,651,982</u>	<u>\$</u>	<u>8,159,595</u>	<u>\$</u>	<u>6,489,154</u>	
\$	1,716,902	\$	1,597,813	\$	1,595,471	\$	1,813,974	\$	1,768,132	\$	1,632,680	
	1,187,834		1,009,404		1,625,587		1,722,727		778,029		676,135	
	11,285											
	1,042,095		946,258		826,726		1,084,280		876,011		767,961	
	884,813		924,032		1,064,758		1,874,595		974,415		667,509	
	1,044,360		1,029,102		1,004,039		962,178		1,037,363		904,880	
	3,417,738		940,726		509,432		356,601		696,402		949,402	
	11,310,062		11,624,953		5,434,166		2,302,993		6,303,046		2,065,574	
<u>\$</u>	<u>20,615,089</u>	\$	18,072,288	\$	12,060,179	\$	10,117,348	\$	12,433,398	\$	7,664,141	

# CITY OF GRINNELL, IOWA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

# Year ended June 30, 2014

Grantor/Program	CFDA Number	Agency or Pass-through Number	Program Expenditures
Direct: Institute of Museum and Library Services: Laura Bush 21st Century Librarian Program	45.313		\$ 990
U.S. Department of Transportation: Federal Aviation Administration Airport Improvement Program	20.106	3-19-0039-12-2013	168,064
Total direct			169,054
Indirect: U.S. Department of Homeland Security: Iowa Department of Homeland Security and Emergency Management: Disaster Grants - Public Assistance			
(Presidentially Declared Disasters)	97.036	DR-1426	64,236
U.S. Department of Transportation: Iowa Department of Public Safety: State and Community Highway Safety State and Community Highway Safety	20.600 20.600	Task 26-40-01 Task 26-40-00	3,159 490 3,649
Iowa Department of Transportation: Highway Planning and Construction	20.205	HDP-146-2(32)-71-79	<u>857,866</u>

(continued next page)

# CITY OF GRINNELL, IOWA SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - Continued

Year ended June 30, 2014

Grantor/Program	CFDA Number	Agency or Pass-through Number	Program Expenditures
Indirect (continued): U.S. Department of Housing and Urban Development: Iowa Department of Economic Development: Community Development Block Grant Program	14.228	11-HSG-021	\$ 81,495
Total indirect			1,007,246
			<u>\$ 1,176,300</u>

<u>Basis of Presentation</u> -The Schedule of Expenditures of Federal Awards includes the federal grant activity of City of Grinnell and is presented in conformity with an other comprehensive basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, <u>Audits of States, Local Governments, and Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation, of the basic financial statements.

See accompanying independent auditor's report.

# COMMENTS AND RECOMMENDATIONS

# Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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Mark D. Kyhnn David L. Hannasch Kenneth P. Tegels Christopher J. Nelson David A. Ginther

Independent Auditor's Report on Internal Control over Financial Reporting
and on Compliance and Other Matters

Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Honorable Mayor and Members of the City Council

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in the <u>Government Auditing Standards</u> issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Grinnell, Iowa, as of and for the year ended June 30, 2014, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated November 13, 2014. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than U.S. generally accepted accounting principles.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Grinnell's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Grinnell's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Grinnell's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Questioned Costs, we identified deficiencies in internal control we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the City of Grinnell's financial statements will not be prevented or detected and corrected on a timely basis.

To the Honorable Mayor and Members of the City Council

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in Part II of the accompanying Schedule of Findings and Questioned Costs as item 14-II-A to be a significant deficiency.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Grinnell's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However, we noted certain immaterial instances of non-compliance or other matters which are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City's operations for the year ended June 30, 2014 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the City. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

### **Responses to Findings**

The City of Grinnell's responses to findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The City of Grinnell's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Smerida, Ben, Kyhnnaco, P. C.

Atlantic, Iowa

November 13, 2014

# Gronewold, Bell, Kyhnn & Co. P.C.

CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS AND FINANCIAL CONSULTANTS

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MARK D. KYHNN DAVID L. HANNASCH KENNETH P. TEGELS CHRISTOPHER J. NELSON DAVID A. GINTHER

Independent Auditor's Report on Compliance
for Each Major Federal Program, on Internal Control over Compliance
and on the Schedule of Expenditures of Federal Awards
Required by OMB Circular A-133

To the Honorable Mayor and Members of the City Council

#### Report on Compliance for Each Major Federal Program

We have audited the City of Grinnell, Iowa's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on the City of Grinnell's major federal program for the year ended June 30, 2014. The City of Grinnell's major federal program is identified in Part I of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grant agreements applicable to its federal programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for the City of Grinnell's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Grinnell's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City of Grinnell's compliance.

To the Honorable Mayor and Members of the City Council

#### **Opinion on Each Major Federal Program**

In our opinion, the City of Grinnell complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2014.

#### **Report on Internal Control Over Compliance**

The management of the City of Grinnell is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Grinnell's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Grinnell's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct non-compliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility material non-compliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected, on a timely basis.

The City of Grinnell's response to the internal control over compliance finding identified in our audit is reported in the accompanying Schedule of Findings and Questioned Costs. The City of Grinnell's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Comprado, Bon, Kyhnn & G.P. (.

Atlantic, Iowa November 13, 2014

# Schedule Of Findings And Questioned Costs

Year ended June 30, 2014

# PART I: Summary of the Independent Auditor's Results

Financial Statements

(a)	<ul> <li>Type of auditor's report issued:</li> <li>Unmodified opinions were issued on the financial statements which were prepared on the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.</li> </ul>						
(b)	<ul> <li>Internal control over financial reporting:</li> <li>Material weakness(es) identified?</li> <li>Significant deficiency(ies) identified?</li> </ul>	<u>X</u>	yes yes	_X_	no none reported		
(c)	Noncompliance material to financial statements noted?		yes	_X_	no		
Federal Awards							
(d)	<ul> <li>Internal control over major program:</li> <li>Material weakness(es) identified?</li> <li>Significant deficiency(ies) identified?</li> </ul>	X_	yes yes	_X_	no none reported		
(e)	<ul><li>Type of auditor's report issued on compliance for major program:</li><li>Unmodified.</li></ul>						
(f)	Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of the OMB Circular A-133?		yes	_X_	no		
(g)	Identification of major program:						
<ul> <li>CFDA Number 20.205 - Highway Planning and Construction</li> </ul>							
(h)	Dollar threshold used to distinguish between Type	A and T	ype B pro	grams:	\$300,000.		
(i)	Auditee qualified as low-risk auditee?	<u>X</u>	yes		no		

### Schedule of Findings and Questioned Costs

Year ended June 30, 2014

#### PART II: Findings Related to the Financial Statements

#### **INTERNAL CONTROL DEFICIENCIES:**

14-II-A <u>Segregation of Duties</u>: One important aspect of internal control is the segregation of duties among employees to prevent an individual employee from handling duties which are incompatible. However, because there are a limited number of people that have the primary responsibility for the accounting and financial duties, those aspects of internal accounting control which rely upon an adequate segregation of duties are missing in the City.

<u>Recommendation</u>: We recommend that the City review its control procedures to obtain the maximum internal control possible under the circumstances and the Council be aware of the lack of segregation of duties and that they act as an oversight group to the accounting personnel.

Response: We will continue work in this area to increase segregation of duties.

Conclusion: Response accepted.

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### Schedule of Findings and Questioned Costs

Year ended June 30, 2014

#### PART III: Findings and Questioned Costs For Federal Awards

#### **INTERNAL CONTROL DEFICIENCIES:**

CFDA Number 20.205: Highway Planning and Construction

Contract Numbers: HDP-146-2(32)-71-79

Federal Award Year: 2011

U.S. Department of Transportation

14-III-A <u>Segregation of Duties over Federal Programs</u>: The City did not properly segregate all accounting and financial reporting duties, including those related to federal programs. See item 14-II-A.

#### **INSTANCES OF NON-COMPLIANCE:**

No matters were noted.

#### PART IV: Other Findings Related to Statutory Reporting

- 14-IV-A <u>Certified Budget</u>: Disbursements during the year ended June 30, 2014 did not exceed the amounts budgeted.
- 14-IV-B <u>Questionable Disbursements</u>: During the audit, we did not note any disbursements that did not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 14-IV-C <u>Travel Expense</u>: No expenditures of City money for travel expenses of spouses of City officials and/or employees were noted.
- 14-IV-D <u>Business Transactions</u>: In accordance with Chapter 362.5 of the Code of Iowa, no transactions between the City and the City officials and City employees were noted that represented conflicts of interest.
- 14-IV-E <u>Bond Coverage</u>: Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- 14-IV-F <u>Council Minutes</u>: No transactions were found that we believe should have been approved in the Council minutes but were not.
- 14-IV-G <u>Deposits and Investments</u>: We noted no instances of non-compliance with the deposit and investment provisions of Chapters 12B and 12C of the Code of Iowa.

#### Schedule of Findings and Questioned Costs

Year ended June 30, 2014

#### PART IV: Other Findings Related to Statutory Reporting - Continued

- 14-IV-H <u>Revenue Bonds</u>: No instances of non-compliance with the revenue bond resolutions were noted.
- 14-IV-I <u>Urban Renewal Annual Report</u>: The urban renewal annual report was properly approved and certified to the Iowa Department of Management on or before December 1 and no exceptions were noted.
- 14-IV-J Financial Condition: The following funds had deficit balances at June 30, 2014.

Capital projects: I-80 Interchange Project

Brownell's I-80 Project

\$ 113,032 180,175

<u>Recommendation</u>: The City should investigate alternatives to eliminate these deficits in order to return these funds to a sound financial position.

Response: The deficit fund balances will be eliminated during fiscal year 2015.

Conclusion: Response accepted.

\* \* \*